

International Union of Societies for Biomaterials Science and Engineering

Constituent Societies:

Australasian Society for Biomaterials and Tissue Engineering (ASBTE)
Canadian Biomaterials Society (CSB)
Chinese Society for Biomaterials (CSB)
Chinese Taipei Society for Biomaterials and Controlled Release
European Society for Biomaterials (ESB)



Japanese Society for Biomaterials (JSB)
The Korean Society for Biomaterials (SBK)
Latin American Society for Biomaterials and Artificial Organs (SLABO)
Society For Biomaterials, USA (SFB)
Society for Biomaterials and Artificial Organs (India)

GUIDELINES FOR THE INTERNATIONAL UNION OF SOCIETIES FOR BIOMATERIALS SCIENCE AND ENGINEERING (“IUS-BSE” OR “UNION”)

ARTICLE I

PURPOSES AND RESPONSIBILITIES

The Purposes and Responsibilities of the Union shall be:

- (a) International promotion of biomaterials science and engineering.
- (b) Selection of venues for World Biomaterials Congresses (as defined herein) ensuring scientific excellence.
- (c) Monitoring of progress in organization of World Biomaterials Congresses ensuring scientific excellence.
- (d) Designation of Fellows, Biomaterials Science and Engineering (as defined herein).

Article II

DEFINITIONS

World Biomaterials Congress (WBC). WBC shall mean the Scientific Congress held every four (4) years.

Annual General Meeting (AGM). The AGM shall mean a meeting of the Union that is held once each calendar year.

Board of Directors. The Directors are considered to be the elected President and Secretary of the Union.

Fellow, Biomaterials Science and Engineering (“Fellow” or “FBSE”). FBSE is an honor awarded to individuals who have made a major and significant contribution to the field of biomaterials science and engineering.

ARTICLE III

MEMBERS AND DELEGATES

- (3.1) The Members shall consist of national and international societies engaged in the furtherance of biomaterials science and engineering.
- (3.2) Membership shall be open to any society that is the principal body representing biomaterials science and engineering in its country or region. There shall be no double representation from any one country. For purposes of membership in the Union, a regional, multinational society takes precedence over individual national groups.
- (3.3) Each Member shall be represented in the Union by two representative delegates (“Delegates”).
- (3.4) The Chairperson of the next WBC, and each successive Chairperson, shall be non-voting Delegates of the Union. The manager of the website, if not a delegate, may also be a non-voting Delegate.
- (3.5) Application for Membership by a society shall be submitted in writing to the Board of Directors for consideration by the Union and the existing Members at an AGM of the Union at least a month prior to the meeting. There are no formal requirements for membership and therefore no automatic entitlement to membership. As a guide for prospective members, criteria considered include that the applicant:
 - (a) must be an incorporated organization, with an appropriate critical mass of members,
 - (b) must be the sole representative for biomaterials science and engineering in its country or region,
 - (c) that its members participate internationally through meeting attendance and/or publication in international journals,
 - (d) that the science and engineering are of appropriate international quality, as indicated by the quality of domestic meetings, publications, website, and
 - (e) that the future of the society is viable in terms of finance and membership.
- (3.6) There shall be no annual subscription or membership dues for Members.

ARTICLE IV

ANNUAL GENERAL MEETING

- (4.1) The location and time of the AGM will be determined by the Union at the AGM of the preceding year.
- (4.2) Each Member shall be notified in writing of the date of the next AGM at least fourteen (14) days in advance of such Meeting.

- (4.3) The AGM shall be the sole forum for approval of items of business related to the Union.
- (4.4) Delegates, through their Members, shall meet their own costs for attendance at AGMs and for any incidental costs or expenses.
- (4.5) Persons other than the Delegates who are nominated by Members (“Observers”) may attend AGMs as non-voting Observers with the approval of the Delegates of that Member.

ARTICLE V

VOTING

- (5.1) For all matters that are put to a vote at an AGM, each Delegate shall have one vote. The outcome of votes at the AGM will be determined by a simple majority of those Delegates present.
- (5.2) If a Delegate is absent from an AGM, then if the other Delegate for the Member is present, the voting proxy for the absent Delegate is automatically allocated to the other Delegate for that Member. If neither Delegate is present at an AGM, then there shall be no proxies for that Member.

ARTICLE VI

BOARD OF DIRECTORS

- (6.1) The Union shall have a Board of Directors which shall consist of a President and a Secretary (the “Directors”).
- (6.2) Election of Directors shall take place at an AGM of the Union. Election of new "Directors elect" shall be at the AGM in the year preceding the WBC and there will be one year overlap of the outgoing Directors and the Directors elect. New Directors will take over Directors responsibilities after the WBC AGM.
- (6.3) The term of office for the President and the Secretary shall be (four) 4 years, being the period between successive WBC. The Board of Directors may serve a maximum of two terms.
- (6.4) The Directors will be non-voting members of the Union, except in the case where there is a tied vote in which case the President can exercise the casting vote.
- (6.5) Expenses incurred by the Directors in the furtherance of their duties shall be borne by the Directors. Reasonable costs of the AGM (venue and lunch) should be borne by the host Member.

ARTICLE VII

WORLD BIOMATERIALS CONGRESS

- (7.1) World Biomaterials Congresses shall be held every four years. In accepting Membership to the Union, Members give the Union the sole right to select the location of all WBCs.
- (7.2) Members may apply to host a WBC. An Application to host a WBC shall be lodged for consideration at the AGM eight years prior to the proposed WBC in accordance with the instructions supplied on the IUS-BSE website.
- (7.3) In accepting an offer by the Union to host a WBC, the Member agrees to report to the Union on the progress of the organization for the WBC at all AGMs prior to the Congress.

ARTICLE VIII

FELLOW, BIOMATERIALS SCIENCE AND ENGINEERING

- (8.1) The international honor, FBSE will be awarded every four years at a WBC and is awarded to individuals who have made a major and significant contribution to the field of biomaterials science and engineering. The award is based on nominations to the Union from Members. It is not available on application.
- (8.2) In accepting Membership to the Union, Members give the Union the sole right to elect the recipients of the Fellow.
- (8.3) Recipients of the Fellowship are to be encouraged to use the designation FBSE. The Fellow is not an award that is part of career development.
- (8.4) In accepting Membership to the Union, Members agree that the number of Fellows associated with their society should not exceed approximately ten percent (10%) of that Member's active membership.
- (8.5) In accepting Membership to the Union, Members agree to establish a sub-committee and mechanism for providing nominations in confidence to the Union. The names of potential candidates, without the knowledge of the nominees, shall be submitted to the Secretary at the Annual General Meeting for circulation to Delegates prior to a World Congress. Delegates shall indicate their acceptance or otherwise of nominations at such Annual General Meeting.
- (8.6) The College of Fellows shall be represented on the IUS-BSE with a non-voting delegate being either the Chair of the College of Fellows or other position as nominated by the College.

ARTICLE IX

AMENDMENTS AND SEAL

- (9.1) These Guidelines may be amended or repealed and new Guidelines may be made by a majority vote of the Board of Directors and Members present at an Annual General Meeting as long as a quorum of all Members and Directors is present to vote.
- (9.2) The corporate seal of the Union shall be circular and shall have inscribed thereon, within and around the circumference, the following: “International Union of Societies of Biomaterials Science and Engineering, Inc.” In the center shall be the word “SEAL.” The failure of the Union to use the seal on any document shall not affect in any way whatsoever the validity of such document.

The foregoing Guidelines of International Union of Societies for Biomaterials Science and Engineering, Inc., were adopted by consent of the Directors and Members of the corporation, effective as of June 1, 2012.